

SANT GADGE BABA AMRAVATI UNIVERSITY

ORDINANCE No. 5 OF 2010

IMPROVEMENT OF CLASS/DIVISION FOR FOUR YEAR DEGREES IN ENGINEERING & TECHNOLOGY, ORDINANCE, 2010

Whereas it is expedient to frame an Ordinance for Improvement of Class/Division for Four-Year Degrees in Engineering & Technology, Ordinance, 2010 for the purposes hereinafter appearing, the Management Council is hereby pleased to make the following Ordinance.

1. This Ordinance may be called “For Improvement of Class/ Division for Four-Year Degrees in Engineering & Technology, Ordinance, 2010”.
2. This Ordinance shall come into force with effect from the date of its approval by the Management Council.
3. The facility of improving division at Bachelors’ Degree Level through re-appearance shall be available only to the candidates holding Bachelors’ Degree from Amravati University/Sant Gadge Baba Amravati University, Amravati.
4. A Candidate who has passed the B.E. / B.Tech./B.Text. E. Degree Examinations of this University with class mentioned in column I and who desires to improve the class as shown in column II below will be permitted at his / her option to appear again for the same examination without being required to keep any terms.

Column I

Pass class
Or Second class
Or First class
As the case may be

Column II

Second class/ First class/ First class with Distinction
as desired by the candidate

5. A candidate will be allowed to re-appear for the examination for improvement of class / division within a period of five years from the date of his/her passing Bachelor’s degree examination.
6. A candidate, who has passed the Bachelor’s degree examination prior to the commencement of this Ordinance, will also be allowed to improve his/her class/division within a period of five years from the date of commencement of this Ordinance.
7. A candidate shall have to reappear for minimum one-third (1/3) of theory subjects (In case of fraction, 1/3 should be rounded to higher integer) or maximum all the theory subjects at a time either from the Final Year Part-I & Part-II of Bi-Annual Pattern, Final year of Annual Pattern or VII & VIII semesters of Semester Pattern on the basis of which the class/ division is awarded.
8. A candidate appearing for the improvement of class/division shall not be entitled to take advantage of the provisions of Ordinance No. 18 of 2001 or of Ordinance No.10.
9. A candidate appearing for the improvement of class /division shall not be entitled to get any prize/medal/scholarship/award etc.
10. A candidate who desires to apply for improvement of class / division should submit his /her examination application form prescribed for improvement of class from the College / Department of University/Recognized Institution from which he / she has obtained the original degree alongwith the prescribed fee for improvement and relevant documents.
11. A person eligible to take the examination under the provisions of this Ordinance shall pass the entire examination in maximum three attempts within 5 years from the date he first applies for improvement of class/division.
12. Candidate will not be allowed to change any paper or papers which he had opted for improvement at subsequent reappearances. Further, all the papers of reappearance shall have to be cleared at one and the same sitting.
13. If an applicant fails in any of the papers opted for improvement, he/she will have to appear again for all those papers he/she had applied for improvement including the papers in which he/she had already passed during re-appearance.

14. Each examination for which candidate appears for improvement shall be considered as one attempt.
15. The result of the candidate appearing for improvement of class/division shall be declared and communicated to him/her even if he/she does not obtain the required class/division higher than the class/division he/she already possesses.
16. A candidate who has reappeared for the examination under the provision of this Ordinance for improvement of his/her class /division and improves his/her class /division by such re-appearance, will have to surrender his /her original degree, statement of marks, passing certificate etc. to the University, within one month from the date of declaration of result.
17. A candidate shall be issued revised mark sheet & degree certificate only after he/she surrenders his /her original degree, statement of marks, passing certificate etc. to the University.
18. In the revised mark sheet and degree certificate, mention will be made of the fact that he/she has improved his/her class/division under this Ordinance.
19. On award of a fresh degree under this scheme, his/her previous mark sheet and degree shall be treated as cancelled.
20. A candidate who has re-appeared for the above examination/s under the provision of this Ordinance and fails to improve his / her class / division, his / her performance at such re-appearance shall be ignored.
21. Candidate, who has passed his/her degree examination under the old course/syllabus or scheme of examination which is not in existence, shall have to seek absorption/equivalence certificate regarding the absorption/equivalence of old subjects with the existing ones from the respective Board of Studies.
22. The candidate whose old course/syllabus or scheme of examination is not in existence, shall have to submit his/her application form in Annexure-I annexed with this Ordinance upto 15th May, alongwith zerox copies of the mark-lists of the concerned degree examination/s with a fee of Rs 250/- .
23. On receipt of the application for providing absorption/equivalence certificate the University shall send the said certificate in Annexure-III annexed with this Ordinance, by 15th September by post to the applicant on the address given.
24. A candidate shall have to submit the separate examination form for each part of the examination alongwith the exam fee prescribed for ex-student by the University for that part of examination. He/She shall have to submit the examination form through the Engineering & Technology College where He/She was admitted.

(Only to be filled by the candidate who has passed his/her Degree Examination in the faculty of Engineering & Technology under the old course which is not in existence)

To,
The Registrar,
Sant Gadge Baba Amravati University,
Amravati.

Subject :- Application for Absorption/Equivalence Certificate under the scheme of Improvement of Division/Grade in the faculty of Engg. & Tech.

Applicant :-
(Full Name, Address
& contact
number if any)

Sir,

I, the undersigned, wish to reappear for the degree examination/s, under the scheme of Improvement of Division/Grade. I herewith furnish details regarding my earlier passed degree examination/s in Annexure-II with this application along with the attested mark-lists of the said examination/s. I have paid necessary fee of Rs. 250/- in Cash vide Receipt No._____ dt._____, or by Demand Draft No._____, dt._____, Name & Place of the Bank _____ drawn in favour of 'The Registrar, Sant Gadge Baba Amravati University, Amravati'.

I declare that I have read all the provisions of the Ordinance No. 5 of 2010 and accept all the terms and conditions mentioned in the said Ordinance. I passed my degree examination/s in old course which is not in existence. As per one of the provisions of the said Ordinance, it is necessary to seek absorption/equivalence certificate in respect of old subjects/Papers with the existing ones from the respective Board of Studies, hence I hereby request you to issue me the same, oblige me by doing the needful.

Encls: 1) Annexure-II
 2) Attested Copy/ies of the
 Mark-list/s(Old Course)

Yours faithfully,

Place :

Date :

Signature of the Applicant

Proforma

Sr. No	Name of the degree Examination/s (√) Tick which is applicable	Month & Year of Passing the Exams.	Paper No. (as per mark-list/s)	Title of the Paper (as per mark-list/s)
(1)	(2)	(3)	(4)	(5)
1.	Bi-Annual Pattern Fourth Year, Part I			
2.	Bi-Annual Pattern Fourth Year, Part II			
3.	Annual Pattern Fourth Year			
4.	Semester Pattern Semester - VII			
5.	Semester Pattern Semester - VIII			

(*Please furnish the information in the above Proforma as per mark-list/s of old course degree Examination/s and attach it alongwith attested copies of the said mark-list/s to Annexure-I)

Sant Gadge Baba Amravati University, Amravati

Annexure - III

Absorption/Equivalence Certificate

This is to certify that, the Board of Studies in _____ in the Faculty of Engineering & Technology has granted absorption/equivalence to the Subject/s /Paper/s No. & title in old course which is mentioned at column No. (4) & (5) of the TABLE given below, with the Subject/s /Paper/s No. & title mentioned in column No. (6) & (7) of the said TABLE, in respect of the application received in Annexure-I, from Shri/Smt./Ku._____.

TABLE

Sr.No.	Name of Examination/s	Month & Year/s of Passing the old Examination/s	Subjet/Paper No.(Old Course) (As per mark-list/s)	Title of the Subject/Paper (Old Course) (As per mark- list/s)	Absorbed/Equivalent Subject/Paper in New Course (As per existing syllabus)	Title of the Absorbed/Equivalent Subject/Paper in New Course (As per existing syllabus)	Remarks
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)

Date: / /

Section In-Charge (Academic Section)

Validity: Validity of this Certificate shall be valid till the Subject/s /Paper/s mentioned at column No. (6) & (7) of the above TABLE are in existence.

SANT GADGE BABA AMRAVATI UNIVERSITY

*** Ordinance No. 6 of 2008**

For Improvement of Division/Grade Ordinance, 2008

Whereas it is expedient to frame an Ordinance For Improvement of Division /Grade for the purpose hereinafter appearing, the Management Council is hereby pleased to make the following Ordinance.

- 1) This Ordinance may be called “For Improvement of Division/Grade Ordinance, 2008”
- 2) This Ordinance shall come into force w. e. f. the date of its approval by the Management Council
- 3) The facility of improving division/grade at Masters Degree Level through re-appearance shall be available only to the candidates holding Master’s Degree from Amravati University / Sant Gadge Baba Amravati University, Amravati.
- 4) “Candidate, who has passed his/her post degree examination under the old course/syllabus or scheme of examination which is not in existence, shall have to seek absorption/equivalence certificate regarding the absorption/equivalence of old subjects with the existing ones from the respective Board of Studies.”
- 5) Notwithstanding anything contained in the relevant Ordinance, a person who has passed the Master’s Degree Examination from the University in IIIrd Division or who do not have Higher Second Class (B+) or FIRST CLASS at the said qualifying examinations shall be eligible to take the examination, again for improving his division.
- 6) “A person eligible to take examination under the provisions of this Ordinance shall be examined in at least one fourth of the papers prescribed for Part-I and Part-II (and Part-III wherever applicable) or Ist, IInd, IIIrd & IV Semesters (Vth & VIth Semesters wherever applicable) examinations taken together in the existing syllabus and as per the scheme of examination which is in force at the time when he/she applies for the improvement of division/grade.

Provided firstly that while calculating one fourth number of papers prescribed for examination taken together, fraction, if any, shall be ignored.

Provided secondly that one fourth papers can also be chosen from any single Part or Semester of the whole examination.

(Note: In case of examination in a subject which includes practical examination, the applicant shall have attended a full Course of instruction in Practicals in that subject in a College/Department admitted to the privileges of the University. He will not be admitted to the examination unless he produces a certificate from the Principal/Head of the Department that the applicant has attended the full course of Laboratory instruction in that subject)”

- 7) A person eligible to take the examination under the provisions of this ordinance shall be entitled for award of the division on the basis at the fresh marks obtained by him at the part-I and Part-II (and Part-III where applicable) OR Ist, IInd, IIIrd & IVth semesters (Vth & VIth semesters where applicable) examination taken together, but shall not be entitled to a place in Merit List or for any award or medal or scholarship on the basis of his performance at these examinations; nor shall be entitled to take advantage of the provisions of Ordinance No. 18 of 2001 in respect of an Ordinance to provide grace marks for passing in a Head of passing and Improvement of Division (Higher class) and getting Distinction in the subject and condonation of deficiency of marks in a subject in all the faculties prescribed by the statute No. 18, Ordinance, 2001 or of Ordinance No. 10 relating to award of examinations and compartments.
- 8) A person eligible to take the examination under the provisions of this Ordinance shall pass the entire examination in maximum three attempts within 5 years from the date he first applies for Improvement of division/grade. Candidate will not be allowed to change any paper or papers which he had opted for improvement at subsequent reappearances. However, all the papers of reappearance shall have to be cleared at one and the same sitting. If an applicant fails to pass in one of the papers opted for improvement, he / she will have to appear again for all those papers he had applied for improvement including the papers in which he / she had already passed.
- 9) Each examination for which candidate appears for improvement shall be considered as one attempt.

* Ammended vide Ordinance No. 4 of 2010 approved by the M. C. in its meeting held on 12.5.2010 vide Item No. 186.
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(P T O)

- 10) The result of the candidate appearing for improvement of division/grade shall be declared and communicated to him/her even if he/she does not obtain the required division/class higher than the division he/she already possesses.
- 11) A person eligible to take the examination under the provisions of this ordinance shall submit to the University along with the application of the examination form the original marklist and original degree of the concerned Master's degree examination.
- 12) "A candidate shall be eligible for fresh mark-list and fresh degree certificate if he improves his division on passing these examinations and such a fresh degree certificate shall specifically mention-

'Under the provisions of Ordinance No. 6 of 2008 for Improvement of Division/Grade'.

And on award of a fresh degree certificate under this scheme his previous mark-list and degree certificate shall be treated as cancelled. If, however, he fails to improve his Division/Grade, his original degree certificate and the mark-list shall be returned to him with a stamp behind the documents that ' Attempted for improvement of Division/Grade/'

- 13) The candidates availing the facility of improvement of division/grade ordinance shall be treated as external candidates.
- 14) No candidate shall be allowed to appear for the examination under the provision of original Ordinance No. 138 from the date of enforcement of this ordinance. The original ordinance No. 138 shall be operative till all the candidates who are availing the facility of it, shall pass their entire examination within the stipulated period of five years, from the date he first applied for improvement of division/grade, thereafter the original ordinance No. 138 shall stand repealed.
- 15) As provided in para 4. of this Ordinance, for providing absorption/equivalence certificate non-refundable fee shall be Rs. 250/-. The candidate whose old course/syllabus or scheme of examination is not in existence, shall have to submit his/her application form in Annexure-I annexed with this Ordinance up to 15th May, alongwith zerox copies of the mark-lists of the concerned Post Graduate examination/s with a fee of Rs. 250/-."
- 16) On receipt of the application for providing absorption/equivalence certificate the University shall send the said certificate in Annexure-III annexed with this Ordinance, by 15th September by post to the applicant on the address given."
- 17) A candidate who has already attempted for improvement of Division/Grade under repealed Ordinance No. 138, shall also be eligible to take the benefit under the provision of this Ordinance."

18) Procedure for submitting the examination form;

A candidate shall have to submit the separate examination form for each part of the examination alongwith the exam fee prescribed for external examinees by the University for that part of examination. Each application form for the examination shall be superscribed by the title '**For Improvement of Division/Grade under Ordinance No. 6 of 2008-Form submitted for Part/s or Semester/s -----**.' The candidate shall have submit his/her original marklist/s and original degree certificate alongwith the examination form of any part of examination/s."

- 19) No candidate shall be eligible to take the benefit of the provision under this ordinance unless at least one academic year is elapsed after passing the Post Graduate examination."

(Only to be filled by the candidate who has passed his/her Post Graduate Examination under the old course which is not in existence)

To,
The Registrar,
Sant Gadge Baba Amravati University,
Amravati.

Subject :- Application for Absorption/Equivalence Certificate under the scheme of Improvement of Division / Grade.

Applicant :- _____
(Full Name, Address
& contact
number if any) _____

Sir,

I, the undersigned, wish to reappear for the Post Graduate degree examination/s, under the scheme of Improvement of Division/Grade. I herewith furnish details regarding my earlier passed Post Graduate examination/s in Annexure-II with this application along with the attested mark-lists of the said examination/s. I have paid necessary fee of Rs. 250/- in Cash vide Receipt No._____ dt._____, or by Demand Draft No._____, dt._____, Name & Place of the Bank _____ drawn in favour of ‘The Registrar, Sant Gadge Baba Amravati University, Amravati’.

I declare that I have read all the provisions of the Ordinance No. 6 of 2008 and accept all the terms and conditions mentioned in the said Ordinance. I passed my Post Graduate examination/s in old course which is not in existence. As per one of the provisions of the said Ordinance, it is necessary to seek absorption/equivalence certificate in respect of old subjects/Papers with the existing ones from the respective Board of Studies, hence I hereby request you to issue me the same, oblige me by doing the needful.

Encls: 1) Annexure-II
2) Attested Copy/ies of the Mark-list/s(Old Course Post-Graduation)

Yours faithfully,

Place :

Date : Signature of the Applicant

Proforma

Sr. No.	Name of the Post-Graduate Examination/s (✓) Tich which is applicable	Month & Year of Passing the Exams.	Paper/Practical No. (as per mark-list/s)	Title of the Paper/Practical (as per mark-list/s)
(1)	(2)	(3)	(4)	(5)
1.	Post-Graduate First Year/Part-I Or Post-Graduate Semester-I			
	Post-Graduate Semester-II			
2.	Post - Graduate Second Year/Part-II or Post-Graduate Semester – III			
	Post-Graduate Semester-IV			
3.	Post - Graduate Third Year/Part-III or Semester-V (Whatever applicable)			
	Post-Graduate Semester-VI			

(* Please furnish the information in the above Proforma as per mark-list/s of old course Post-Graduate Examination/s and attach it alongwith attested copies of the said Post-Graduate mark-list to Annexure-I)