**(Extra-Ordinary)**

**NOTIFICATION**

No. 147/2024 Dated:30/10/2024

**Subject: Implementation of Revised Syllabus of Semester I to VI of the subjects of General Education Components of Bachelor of Vocation (B.Voc.) Courses.**

Ref'ce: SGBAU Notification No. 68 /2024 Dated: 24 /06/2024.

It was notified for general information of all concerned that the authorities of the University had accepted to implement the revised syllabus of Semester I to VI of the subjects of General Education Components of Bachelor of Vocation (B.Voc.) Courses to be implemented from the academic session 2024-2025 & onwards in which the syllabus of 6BVCGEC1 Business Organization & Management of Semester VI had not been notified.

In this regard, it is notified for general information of all concerned that the revised syllabus of **6 BVCGEC1 Business Organization & Management** which is to be implemented from the academic session 2024-2025 & onwards is as under:

Sd/-
(Dr.A.M.Asanare)
Registrar
Sant Gadge Baba Amravati University

Revised Syllabus of Semester VI of General Education Components
[Programme: Bachelor of Vocation (B.Voc.) Course]

**SEMISTER – VI**

**SUBJECT CODE: 6 BVCGEC1 BUSINESS ORGANIZATION & MANAGEMENT**

**Time: 2 Hours**

| | | |
|---|---|---|
| Max Marks Theory External | : | 40 Marks |
| Max Marks Theory Internal | : | 10 Marks |
| Minimum Combine Passing of Theory External & Internal shall be | | 20 Marks |

**Course Outcomes:** After completion of the course, Students shall be able -

1) To understand about principals, functions of Management, Commerce and industry
2) To understand the activities and decision for Setting up a New Enterprise
3) To understand the forms of business organization and scales of industries
4) To understand financial environment for enterprise and practice on preparing financial statements

| Unit | Content | Duration |
|---|---|---|
| **Unit I** | **Management, Commerce and Modern Corporates:**<br>Management principal and practices -Meaning, Evolution of management thought. Nature and Characteristics of Management, Scope and Functional areas of Management. Functions of Management - Planning, Directing, Organizing, Controlling, Meaning, scope and evolution of commerce & industry, -Industrial Revolution- its effects.<br>Emergence of Indian MNCs & transnational corporations -Recent trends in business world. Globalization & challenges for Indian Business in new millennium | **10 Hours** |
| **Unit II** | **Entrepreneurship Development:**<br>Decisions in setting up an Enterprise – opportunity and idea generation, Role of creativity and innovation, Feasibility study and Business Plan, Business size, location / site decisions, Layout decisions – its meaning, advantage and disadvantage, relevant various factors to be considered for starting a new unit | **10 Hours** |
| **Unit III** | **Business Sectors &Forms of Business Organizations:**<br>Private sector, Cooperative Sectors, Public Sector, Joint sector, Services Sector, Various forms of business organizations – Sole Proprietorship, Partnership firms, Joint Stock Companies, LLP, Single Person Company - their features, relative merits, demerits & suitability Business combinations.<br>Networking, Franchising, Licensing, BPOs & KPOs, E-commerce, On-line trading, Scale of Industry – Small, medium and Large, registration and other formalities. | **10 Hours** |

| | | |
|---|---|---|
| **Unit IV** | **Finance:**<br>Sources, raising of finances, Banks, Financial Institutions, leasing Institution, Share, debentures, loans, credits, convertible bonds, Cost account and control, Cost Sheet and its elements, break even chart, budget and budgetary control, profit and loss account, Balance sheet.<br>Excise and relevant taxations, feasibility reports and Project Report | **10 Hours** |

**List of Reference Books:**


1. Financial Management – Dr. Rastogi / Prasanna Chandra, Publications: Tata Mac Grow – Hill, New Delhi
2. Financial Management Theory and practice – Prasanna Chandra
3. Entrepreneurship Development – Dr.K.Natarajan
4. Entrepreneurship Development – B.Badani, B.K Pubilications
5. Entrepreneurship Development – Dr. Jayashri Suresh, Margam Publications
6. Modern Business Organization by S. A. Sherlekar
7. Business Organization and Management ByDr. C. B. Gupta, Publisher Sultan Chand & Co. Delhi
8. Industrial Organization and Management ByDr. C. B. Gupta, Publisher Sultan Chand & Co. Delhi


**THEORY PAPER PATTERN / DISTRIBUTION OF MARKS:**

There shall be one question on each unit having 10 marks. Marks are equally distributed among all units

**Q1. Unit I: - Management, Commerce and Modern Corporate:** Students shall have to answer two questions out of four middle length questions or short notes etc. on prescribed portion having five marks each (5x2=10 Marks)

**Q2. Unit II: - Entrepreneurship Development:** Students shall have to answer two questions out of four middle length questions or short notes etc. on prescribed portion having five marks each. (5x2=10 Marks)

**Q3. Unit III: - Business Sectors &Forms of Business Organizations:** Students shall have to answer two questions out of four middle length questions or short notes etc. on prescribed portion having five marks each. (5x2=10 Marks)

**Q4. Unit IV: - Finance:** Students shall have to answer two questions out of four middle length questions or short notes etc. on prescribed portion having five marks each. (5x2=10 Marks)

**Internal Assessment**

1) Class Test - 05 Marks
2) Class Assignment - 05 marks

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**SUBJECT CODE: 6BVCGEC5 BUSINESS ORGANIZATION & MANAGEMENT LAB.**

| | | |
|---|---|---|
| Max Marks External | : | 25 Marks |
| Max Marks Internal | : | 25 Marks |
| Max. Marks Practical | : | 50 Marks |
| Minimum Combine Passing of Practical External & Internal Shall be | | 20 Marks |

**PRACTICAL – Minimum 8 Practical based on above syllabus.**

1. Preparation of Cost Sheet
2. Preparation of Profit and Loss Statement for a company
3. Preparation of Balance Sheet for a company
4. Write project report for specific enterprise
5. Write feasibility report for specific enterprise
6. Suggest suitable form of organization for the specific business, etc.

[**Note**: Practical shall not be limited to above list]

**ASSESSMENT / DISTRIBUTION OF MARKS:**

**External Assessment**

1. Practical performance = 10 Marks
2. Viva by external = 15 Marks

**Internal Assessment**

1. Practical record = 10 marks
2. Viva by Internal = 15 marks

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