DIRECTION

No. 03/2025 Date : 16 / 01/ 2025

Subject : Procedure, Norms and Fee structure for granting Permanent Affiliation to Affiliated College or Institution or Recognized Institution as per Maharashtra Public Universities Act, 2016 –Direction 2025.

Whereas the Maharashtra Public Universities Act, 2016 has come into force with effect From 1st March, 2017, in which Section 116 provides that, the Academic Council shall grant permanent affiliation to affiliated College or Institution or Recognized Institution, and the norms are to be prescribed by a Statute u/s 71(18) of the said Act.

AND

Whereas, in view of enforcement of Maharashtra Public Universities Act, 2016, it is necessary to repeal Direction No. 4/1999 comprising procedure, norms and fee structure for grant of permanent affiliation to affiliated College or Institution or Recognized Institution which were prescribed under the then Maharashtra Universities Act, 1994 , the Hon'ble Vice-Chancellor has appointed a Committee for the purpose, and the Committee has prepared the draft of Procedure, Norms, and format for application and proposed the fees for grant of permanent affiliation.

AND

Whereas, the Procedure, Norms, application format and fees have been recommended to the Academic Council by the Board of Deans vide item No. 04 & 05 dated 04/01/2020,

AND

Whereas, the Procedure, Norms, application format and fees have been approved by the Academic Council vide item No. 64 & 65 dated 04.12.2020 and recommended to the Management Council,

AND

Whereas, the Hon'ble Vice-Chancellor has approved the norms & procedure as recommended by the Academic Council with application, format and fees u/s 12(7) of Maharashtra Public Universities Act, 2016 on behalf of Management Council on dated 05.03.2021 with reference to section 31(e) & 31(x) of the Act,

AND

Whereas, the process of preparing the Statute for the norms & procedure and the ordinance for fees is time consuming, and the matter is to be implemented immediately to process the applications received for grant of Permanent Affiliation. Therefore, the Direction No.19/2021,57/2021, 93/2022 and 14/2023 have been issued by the Vice-Chancellor u/s 12(8) of Maharashtra Public Universities Act, 2016 which have completed six months,

AND

Whereas, the fees have been prescribed under these lapsed Directions and the formats have been notified vide Notification No. 32/2021,

AND

Whereas, as per section 12(8) of the Act, the Direction stand lapsed if no Statute or Regulation or Ordinance, is prescribed within six months. As the process of framing Statute in the matter, is time –consuming and the same is referred to the Statute Committee and Draft Ordinance to Board of Deans by the Management Council while approving the Direction No. 19/2021 vide item No.120 in its meeting held on 29.06.2021.

AND

Whereas, the norms and fees as per Appendix A & B respectively are to be kept in force till the Statute / Ordinance is prescribed,

Therefore, I, Dr. Milind A. Barhate Vice-Chancellor, Sant Gadge Baba Amravati University, Amravati in exercise of powers conferred upon me under sub Section (8) of Section 12 of Maharashtra Public Universities Act, 2016 hereby issue the following Direction :

1. This Direction may be called as " Procedure, Norms, application format and Fees Structure for granting Permanent Affiliation to Affiliated Colleges or Institutions or Recognized Institutions" as per Maharashtra Public Universities Act, 2016 – Direction 2025.
2. This Direction deemed to have come into force from 1st January, 2025 i.e. next day from which the Direction No. 34/2024 lapsed.
3. Procedure & Norms for grant of Permanent Affiliation u/s 116 of Maharashtra Public Universities Act, 2016 shall be as per Appendix-A appended to this Direction.
4. The cost of application form and Discipline - wise fees for grant of permanent Affiliation to be paid by the applicant College or Institution or Recognized Institution shall be as per Appendix-B appended to this Direction.
5. The Application Format (Annexure-I) and the Evaluation Sheets (Annexure-II) to be filled in and submitted by the applicant College/Institution shall be as per Notification No. 32/2021 notified by the University in Part-Two Gazette.
6. The Direction No. 4/1999 already stand repealed thereafter, subsequent Direction No. 19/2021, 57/2021, 93/2022, 14/2023, 41/2023, 18/2024 & 34/2024 also stand lapsed.

Sd/-
(Dr.Milind A. Barhate)
Vice - Chancellor
Sant Gadge Baba Amravati University.

Amravati.
Date : 14/01/2025

APPENDIX-A

PROCUDURE AND NORMS FOR GRANTING PERMANENT AFFILIATION TO AFFILIATED COLLEGE/ INSTITUTION / RECOGNIZED INSTITUTION

(Under Section 116 of Maharashtra Public Universities Act, 2016)

1. An affiliated College or a recognized Institution with at least Five years standing as an affiliated or recognized Institution may apply for permanent affiliation or recognition.
2. The Affiliated College / Institution or recognized Institution desirous of seeking permanent affiliation shall submit the application form as approved by the Academic Council and notified by the University to the Registrar, Sant Gadge Baba Amravati University, Amravati in the formats in six copies on or before 30th December of the year. The said sets of application form can be obtained from the University on payments of application fee as fixed by the University. The application must be accompanied with the application processing fee and Permanent affiliation fee in advance as prescribe by the University from time to time. In case the Permanent affiliation is not granted, the said Permanent affiliation fee shall be refunded.
3. Each application must contain complete information with all the necessary details. The application incomplete in any respect shall not be considered. All the enclosures as demanded in the application must be enclosed without fail. No enclosures shall be accepted after the last date. If the information provided in the application is false, vague or not clear, the application shall not be considered.
4. The application processing fee is not refundable in any case.
5. All such applications for permanent affiliation shall be scrutinized by the Board of Deans (B.O.D.) After satisfying itself regarding the complete and perfect fulfillment of all the norms prescribed, the B.O.D. shall appoint committees to verify the facts by actual visit and submit the report to it. The B.O.D. then shall recommend only the worthy and deserving cases to the Academic Council for the grant of permanent affiliation.
6. A College / Institute / Recognized Institution desirous of seeking permanent affiliation must fulfill the following conditions.
   a) It shall fulfill all the norms laid down by the University Grants Commission under clause (f) of subsection (1) of section 26 of the U.G.C. Act, 1956 ; and / or Statutory Body Concerned, from time to time.
   b) It shall fulfill the requirements laid down in Section 108 of Maharashtra Public Universities Act, 2016, and complied with the requirements as pointed out by the previous Enquiry Committees as accepted by the Academic council.
   c) It shall have NAAC / NBA accreditation and shall have appointed the regular Principal as per the University / U.G.C./ Govt. / Statutory Apex body concerned norms.
   d) It must have at least minimum 5 acres of land only for the use of the College / Institute for higher education purpose.
   e) The College/Institute must be housed in its own building whose ownership must be documentarily proved.
   f) The number of lecture rooms must be adequate as per norms prescribed by apex bodies from time to time. Each lecture room must provide minimum 15 sq. ft. per student, and in no case a lecture room shall be less than 900 sq. ft.
   g) Each lecture room must be adequately furnished according to the needs and requirements of students.
   h) A College/Institute must have necessary laboratories with coverage area of 20 sq. ft. per student. The laboratories must have adequate supply of water, electricity and necessary equipments in accordance with the need and requirement the subjects taught and in no case laboratory shall be less than 1200 sq. feet.

i) The College/Institute office must have ample space and adequate furniture along with the necessary counters/ windows for transacting the affairs of the students.

j) The College/Institute must have well-built common rooms for girls, boys and teaching staff separately.

k) The College/Institute must have well-built clean and ventilated toilets for girls and boys separately with water facility and lights.

l) The College/Institute preferably and desirably shall have well-built hostels for boys and girls.

m) The College/Institute should satisfy the condition laid down in Section 95(4) & (5) of Maharashtra Public Universities Act, 2016,

7. The College/Institute must have a Library with coverage area of 15 sq. feet/user. The library must possess at least 1000 books or 100 books of different titles in each subject, whichever is more. The library also must have at least 2 reputed national/international journals per subject. The library must contain reading room, Librarian's room, Stack rooms, administrative room and cubicles. The library must have a regular and qualified Librarian.

8. The College/Institute must submit documentary proof showing satisfactory compliance of the conditions laid down by the last Enquiry / Academic audit committee of the University. Copy of the Last Local Enquiry /Academic audit Committee report and the compliance report must be submitted.

9. The College/Institute must have administrative staff according to the staffing pattern prescribed by Government rules. The College also must have recruited and appointed the non teaching staff according to the qualifications prescribed for them by the Government.

10. The College/Institute must certify that it had never violated any of the University directives given in different matters from time to time. If any instance of violation of University directive is found then the application of the college for permanent affiliation shall not be considered.

11. The College/Institute must have qualified regular teaching staff as per the work load prescribed by the University and the Government rules and regulation.

12. The College/Institute shall show that adequate facilities and conducive conditions available for the students. The college shall have implemented student welfare schemes like NSS & NCC and also shall have sponsored educational tours. The college shall possess good conditioned play fields and shall have 2 indoor and 2 outdoor game facilities.

13. The College/Institute shall give an account of its activities like personality development and other activities, co-curricular & extra curricular activities. The college shall publish college magazine each year. The college shall provide last three years audited statements of accounts showing the stable and satisfactory financial management.

14. The College/Institute must also show that Provident Fund Accounts of the teaching and non-teaching employees are well maintained without any irregularities. The accounts of government scholarship must have been maintained properly. The College salary registers must be up-to-date and must have been well maintained.

15. In College/Institute where self financed courses are conducted, it shall submit the Audited statements of such classes for last 3 years.

16. The College/Institute shall constitute College Development Committee according to the provisions of the Maharashtra Public Universities Act, 2016. The agenda and the minutes of the last four meetings shall be kept ready for verification.
17. The meetings of the Staff Council shall have been regularly held and the minutes of these meetings shall be ready for verification.
18. If the Academic Council grants permanent affiliation, the same shall be communicated to the concerned College.
19. College/Institute /Recognized Institution which is granted permanent affiliation, shall continue to pay every year the continuation of affiliation fees prescribed in para (xli)(b)(ii) Ordinance No. 12 (University fees) ,and as revised from time to time.
20. Every Permanently affiliated college/institute/Recognized institution shall furnish the information in the formats as mentioned in para-2 above of these norms along with all the necessary documents after every five years to the University for review.
21. Board of Deans, through a duly constituted committee, shall scrutinize this information and if any college/institute/Recognized institution is found not fulfilling or following the norms of permanent affiliation, then Pro-Vice Chancellor shall constitute a committee u/s 117 of Maharashtra Public Universities Act 2016 to verify the facts and committee shall submit the report to Pro-Vice chancellor who shall refer the same to the Academic Council for decision. In such eventuality, the College/Institute shall have to bear the expenses incurred for the verification purposes.
22. That there shall be no any sort of financial burdon on the Government or the University, by way of grant of Permanent Affiliation.
23. The Colleges/institutes/Recognized institutions which have already been granted permanent affiliation, herein before, shall continue to have the status of Permanent Affiliation. However, they shall have to furnish the information for review as prescribed in para 20 of these norms. Therefore, their first submission for review shall be after a period of five years from the date of enforcement of these norms.
24. The Permanent Affiliation (including the colleges/institutes/ Recognized institutions already granted permanent affiliation) shall also be subject to withdrawal by the University Authorities on the genuine reason for which the provisions for withdrawal of affiliation prescribed in the Maharashtra Public Universities Act, 2016 shall be followed.

NOTE : In case of professional College/Institute, it must satisfy the Norms & Standard prescribed by the Statutory bodies like AICTE,COA, PCI, NCTE, BCI etc. The committee for permanent affiliation shall verify the Compliance (if any) as per deficiency report for the extension of approval.

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APPENDIX-B

SANT GADGE BABA AMRAVATI UNIVERSITY.

FEES PRESCRIBED FOR PERMANENT AFFILIATION PURPOSES.

Sr. No.	Group of faculties/courses/ subjects	Application Processing fee	Permanent Affiliation Fee
(A)			
1.	Arts, Social Sciences , Commerce, Science, Home-Science, Library & Information Science, Social-work, Mass Communication	15,000/-	25,000/-
2.	Education / Phy. Education	15,000/-	50,000/-
3.	Engineering / Architecture / Technology	15,000/-	1,50,000/-
4..	Pharmaceutical Sciences/ Cosmetic Technology	15,000/-	50,000/-
5.	Law	15000/-	30,000/-

(B) The cost of application form for Permanent Affiliation : Rs.1,000/-
(Rs. One Thousand only)

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