DIRECTION

No. 23/2023 Dt. 27th April, 2023

Subject : Procedure to be adopted at the joint meeting of the Management Council and the Academic Council for the purpose of nominating a person as a member of a committee to be constituted to recommend suitable names to the Chancellor for appointment of Vice-Chancellor.

Whereas, the office of Vice-Chancellor of the Sant Gadge Baba Amravati University, has fallen vacant due to the sad demise of Dr.Deelip Malkhede on 28.1.2023.

AND

Whereas, the Principal Secretary to the Chancellor vide letter No. RS/SGBAU-2023/CR-393/EDN-2/207 dt. 3.2.2023 has directed in the light of provisions u/s 11(3)(a)(iii) of the Maharashtra Public Universities Act, 2016 for convening the joint meeting of the Management Council and the Academic Council for the purpose to nominate a person as a member of a Search-cum-Selection Committee to be constituted to recommend suitable names to the Chancellor for appointment of Vice-Chancellor.

AND

Whereas, the Deputy Secretary to the Chancellor vide letter No. SGBAU-2020/CR-222/END-2/1219, dt. 24.12.2020 has directed the university that all orders issued, by the State Government, under the Maharashtra Universities Act, 1994, shall in so far as they are not inconsistent with the provisions of the MPU Act, 2016, continue to be in force and be deemed to have been issued by the State Government until they are superseded or modified under the MPU Act, 2016. Hence the order issued by the State Government in HTED on 5.5.2009, prescribing procedure to conduct the joint meeting of the Academic Council and the Management Council of the university for nominating a person as a member on the Search Committee for appointment to the post of Vice Chancellor in the traditional universities is still in force till the issuance of any new order from the State Government.

AND

Whereas, taking into consideration of the above directions received from the Chancellor's office, an order issued by the Govt. of Maharashtra in Higher & Technical Education Department, Mantralaya, Mumbai vide No.VSG.2009/(81/09)/UE-2, dt.5.5.2009 in exercise of the power conferred by sub-clause (iii) of Clause (a) of sub-section (1) of Section 12 of the then Maharashtra Universities Act, 1994, be considered as an order issued u/s 11(3)(a)(iii) of the Maharashtra Public Universities Act, 2016 specified that the Management Council and the Academic Council of the University shall jointly nominate the Director or Head of an Institute or Organization of National repute established by an Act of Parliament as a member of a Committee to be constituted to recommend suitable names to the Chancellor for appointment of Vice-Chancellor of the University.

AND

Whereas, the Government of Maharashtra, in the above said order, has specified for convening the joint meeting of the Management Council and the Academic Council for the purpose to nominate a person as a member of a Committee to be constituted to recommend suitable names to the Chancellor for appointment of Vice-Chancellor.

AND

Whereas, above said Government Order dt.5th May, 2009, has stated that a procedure to be adopted in the joint meeting, prescribing the manner of voting, if required, counting of votes etc. shall be decided by the Vice-Chancellor.

AND

Whereas, there is no Statute for convening the joint meeting of the Management Council and the Academic Council for the purpose to nominate a person as a member of a Committee to be constituted to recommend suitable names to the Chancellor for appointment of Vice-Chancellor.

AND

Whereas, the procedure at the joint meeting of the Management Council and the Academic Council, for the purpose to nominate a person as a member of a committee to be constituted to recommend suitable names to the Chancellor for appointment of Vice-Chancellor, is required to be prescribed.

AND.

Whereas, making Statute for this purpose is a time consuming process.

Now, therefore, I, Dr. Pramod Yeole, Vice-Chancellor (I/c), Sant Gadge Baba Amravati University under the power conferred upon me as per Sub-section (8) of Section 12 of the Maharashtra Public Universities Act, 2016 issue the Direction as under:-

1) This Direction may be called " Procedure to be adopted at the joint meeting of the Management Council and the Academic Council for the purpose of nominating a person as a member of a committee to be constituted to recommend suitable names to the Chancellor for appointment of Vice-Chancellor, Direction, 2023"

2) This Direction shall come into force from the date of its issuance.

3) In this Direction, unless the context otherwise requires;

   (i) "Govt. Order" means Govt. order No.VSG.2009/(81/09)/UE-2, dt.5th May, 2009.

   (ii) "National Repute" means an Institute or Organization established by an Act of Parliament.

4) A joint meeting of the Management Council and the Academic Council shall be convened under the orders of the Vice-Chancellor.

5) The Registrar shall be the Member Secretary for this joint meeting. He shall issue notice of the joint meeting, record the minutes of the proceedings and perform all other functions required to be performed by the Member Secretary of this joint meeting.

6) Not less than 15 days notice of the date, time and place of joint meeting shall be given.

7) No business shall be considered at a Joint Meeting other than that specified in the Agenda.

8) The agenda shall be dispatched 10 clear days before the date of the joint meeting.

9) The Vice-Chancellor shall preside over the joint meeting. If he/she is absent, the Pro-Vice-Chancellor shall preside over the said meeting. If both are absent, a member elected by the members present at the meeting shall preside over the Joint meeting.

10) The Member Secretary, on the direction of the Chairperson, shall declare the time for accepting the nomination paper. After expiry of the time provided for accepting the nomination paper/s, the scrutiny of the nomination papers shall be done.

11) The nomination paper shall be as prescribed under **Appendix-A** appended with this Direction. An enclosure which is required to be attached with the nomination paper shall be an essential document, otherwise the nomination paper shall be rejected.

12) The same Proposer and / or the same Seconder shall not propose and / or second for any other person.

13) Nomination paper submitted by the proposer shall be received in the meeting.

14) After completion of the scrutiny, the Member Secretary shall declare the name/s of person/s who is / are validly nominated.

15) If there are two or more validly nominated candidates, the Member Secretary, on the direction of the Chairperson, shall declare the time for accepting the notice of withdrawal of the candidature from the proposer.

16) The notice of withdrawal of the candidature shall be submitted by the proposer of the candidate in the proforma prescribed under **Appendix-B** appended with this direction.

17) After expiry of the time provided for submission of the notice of withdrawal of the candidature of a candidate, the Member Secretary shall declare the name/s of the contesting candidates. If only one candidate remains there, on the direction of the Chairperson, the Member Secretary shall declare his /her name in the meeting that he/she has been nominated.

18) If there are two or more contesting candidates, the Member Secretary, on the direction of the Chairperson, shall declare the time of polling.

19) Every person present at the joint meeting shall have power to cast one vote only against the serial number allotted to him/her in the voter list constituting electoral roll.

20) The ballot paper for voting shall be as prescribed under **Appendix-C** appended with this direction.

21) After expiry of the time allotted for polling, the Chairperson shall appoint a Committee consisting of three members including Chairman for counting of the votes.

22) The result of the nomination shall be prepared by the committee appointed by the Vice-Chancellor in the proforma prescribed under **Appendix-D** appended with this direction.

23) In case of equality of votes, the Chairperson shall have a casting vote. In such situation, the Member Secretary shall request the Chairperson for casting his/her vote in the meeting and result of the nomination shall be declared by the Member Secretary in the meeting.

24) Due to pandemic situation like COVID-19 and/or any other circumstances the powers reserved with Vice-Chancellor to convene the joint meeting through online basis.

Provided that, the detailed schedule program with procedure regarding nomination paper, scrutiny, withdrawal of candidature, voting procedure, counting declaration of result etc. should be given in the agenda for the joint meeting.

25) The Direction No. 1/2021, dt. 7.1.2021 be treated as repealed.

Sd/-
Dr.Pramod Yeole
Vice-Chancellor (I/c)

Date: 26.4.2023
Amravati

Appendix-A

SANT GADGE BABA AMRAVATI UNIVERSITY

NOMINATION PAPER

(Under provision of section 11(3)(a)(iii) of the Maharashtra Public Universities Act, 2016)

To nominate a person, on the Committee to be constituted to recommend suitable names to the Chancellor for appointment of Vice-Chancellor, by the members present at the joint meeting of the Management Council and the Academic Council.

1. Name of the person to be nominated :-…….

2. Postal Address along with Contact numbers & e-mail of the Person to be nominated :-…….
……
……

3.* Name of the Proposer :-…….
#(member of the Management Council
OR
member of the Academic Council
OR
member of the Management Council &
the Academic Council)
.

Place :
Date : (Signature of the Proposer)

4.* Name of the Seconder :-…….
#(member of the Management Council
OR
member of the Academic Council
OR
member of the Management Council &
the Academic Council)

Place :
Date : (Signature of the Seconder)

**Enclosure attached :- Yes / No

---

* Here mention the name of a member.

\# Tick as √ , any one out of these three.

** Photo copy of the letter of acceptance, from the person to be nominated addressed to the Vice-Chancellor, Sant Gadge Baba Amravati University, shall be an essential document to be enclosed, and the letter shall have to be attested by the Proposer.

Appendix- B

SANT GADGE BABA AMRAVATI UNIVERSITY

NOTICE OF WITHDRAWAL

(Under provision of section 11(3)(a)(iii) of the Maharashtra Public Universities Act, 2016)

To,

The Chairperson,
Joint meeting of the Management Council &
the Academic Council,

I, _____,

*(member of the Management Council
OR
member of the Academic Council
OR
member of the Management Council &
the Academic Council)

the proposer for nomination of Prof.Dr./Mr./Mrs._____ do hereby withdraw the said nomination.

Place : (Signature of the proposer)

Date :

---

* Tick as √, any one out of these three.

Appendix-C

SANT GADGE BABA AMRAVATI UNIVERSITY

BALLOT PAPER

To nominate a person, on the Committee to be constituted to recommend suitable names to the Chancellor for appointment of Vice-Chancellor, by the members present at the joint meeting of the Management Council and the Academic Council.

Sr.No.	Name of the person to be nominated	Put mark as √ against the name of any one person.
1	2	3
1.		
2.		
3.		
4.		

Registrar

Appendix-D

SANT GADGE BABA AMRAVATI UNIVERSITY

RESULT SHEET

To nominate a person, on the Committee to be constituted to recommend suitable names to the Chancellor for appointment of Vice-Chancellor, by the members present at the joint meeting of the Management Council and the Academic Council.

Number of votes polled :-

Number of invalid votes :-

Number of valid votes :-

TABLE

Sr.No.	Name of the person to be nominated	Number of Vote/s secured
1	2	3
1.		
2.		
3.		
4.		

Teller 1 :- _____

Teller 2 :- _____

Result : Dr./Mr./Mrs._____ whose name is mentioned against Sr.No._____ in Column No.2 of the above table is declared nominated as per provision of section 11(3)(a)(iii) of the Maharashtra Public Universities Act, 2016.

(Chairman) (Member) (Member)

Submitted to the Chairperson.

Chairperson,
Joint Meeting of the Management Council &
the Academic Council.